

Cleaning List	Date/Initials	Date/Initials	Date/Initials	Date/Initials	Date/Initials
Vacuum: Front Office & Hallway					
Sweep/Mop: Kitchen, Bath & Hallway					
Kitchen: Wipe Oven, Counters & Fridge					
Front Office: Dust & Straighten					
Bathroom: Toilets & Sinks					
Trash: Remove					
Bring: Water (RO)					
Phone: Get Messages					